



## How do I apply to vote by post?

- 1** Fill in the postal vote application form.
- 2** Make sure **you** complete all sections of the form and supply your date of birth and signature.
- 3** Return your form as soon as possible to the address shown below.

Electoral Registration Officer  
Kelham Hall  
Kelham  
Newark  
Notts  
NG23 5QX

Please **do not** return your form to The Electoral Commission.

**Please note:** your application form must arrive at your electoral registration office at least 11 working days before the election.

## Voting by post

You can apply to vote by post for a particular election, for a set period of time or for all future elections. Postal votes can be sent out to addresses in the UK and abroad.

## What happens after I've returned this form?

- When an election is going to be held, your ballot paper will be sent to you in the post. Remember, it may not be sent out until four working days before election day, or three working days in Scotland.
- If it does not arrive by this time, contact your electoral registration office for a replacement ballot paper. In Scotland, contact the returning officer at your local council. You must do this by 5pm on election day.
- You will need to give your date of birth and signature on this application form, and again when you use your postal vote. This information is needed to tackle fraud.
- Make sure you return your postal vote so that it arrives by election day, otherwise it will not be counted. A Freepost envelope is included in your postal ballot pack. But, if you are sending it from overseas, you will need to pay the postage.

- If it is too late to send your vote back by post, you can hand it in on election day to the returning officer at your local council, drop it off at a polling station in your constituency or, if you are voting in a local election, drop it off at any polling station in your ward.
- Your postal vote will be mixed with all the others before counting begins, so your vote will be kept secret.

## More information

If you need more forms or have any questions about voting by post, go to [www.aboutmyvote.co.uk](http://www.aboutmyvote.co.uk) or contact your electoral registration office.

In England and Wales, the electoral registration office is based at your local council. In Scotland, it may be a separate office.

For contact details, go to [www.aboutmyvote.co.uk](http://www.aboutmyvote.co.uk) or look in your phone book.

This form does not apply in Northern Ireland. Visit [www.eoni.org.uk](http://www.eoni.org.uk) for more information.



# Application to vote by post



Only one person can register using this form. Please write in black ink and use **BLOCK LETTERS**. When you have filled in every section and signed the form yourself, send it to your local electoral registration office. You can get the address at [www.aboutmyvote.co.uk](http://www.aboutmyvote.co.uk) or in your phone book.

## 1 About you

Surname

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First names (in full)

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Your address (where you are registered to vote)

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Postcode

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Daytime telephone or mobile number (optional)

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E-mail address (optional)

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## 2 How long do you want a postal vote for?

I want to vote by post at all elections (tick one box only):

until further notice (permanent postal vote)

for the elections to be held on

	D		M					Y	

for the period

from

	D		M					Y	

to

	D		M					Y	

## 3 Address for ballot paper

Please send my ballot paper to (tick one box only):

my address where I am registered to vote (see part 1)

the following address (reason required)

Address

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Postcode

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The reason I would like my ballot paper sent to this address, rather than my registered address is:

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## 4 Your date of birth and declaration

**Declaration:** As far as I know, the details on this form are true and accurate. I understand that to provide false information on this form is an offence, punishable on conviction by imprisonment of up to 6 months and/or a fine.

**Date of birth:** Please write your date of birth 'DD MM YYYY' in the black boxes below, using black ink.

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**Signature:** Sign below, keeping within the grey border.

## 5 Date of application

Today's date

	D		M					Y	

**FOR OFFICE USE ONLY**

Polling district:

Date received:

Elector number:

Date added:

If you are unable to sign this form, please contact your Electoral Registration Officer.